



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE  
**GENERAL PURPOSE AND PLANNING COMMITTEE ON  
WEDNESDAY 19 APRIL 2023 AT 19:30PM IN UPCHURCH  
VILLAGE HALL**

**Members of the Public and Press are welcome to attend**

Signed: Nina Henley Date of Issue: 12 April 2023  
Clerk and Proper Officer  
2 Alfriston Gr, West Malling, ME194SR

Members: Cllr G Rosewell (Chair), Cllr T Ripley, Cllr P Denny, Cllr E Berntsen, Cllr H  
Boakes, Cllr J Bodycomb, Cllr G Lewin,

#### **PUBLIC PARTICIPATION IN GENERAL**

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact [clerk@upchurchparishcouncil.gov.uk](mailto:clerk@upchurchparishcouncil.gov.uk)

#### **RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

#### **MOBILE PHONES**

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

## **Agenda**

- 1.GPM/04/23 **To receive apologies for absence**  
**Relevant Legislation: Local Government Act 1972, s85**  
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting  
Agree any action
- 2.GPM/04/23 **To receive declarations of interests and lobbying**  
**Relevant Legislation: Localism Act 2011, s31**  
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 3.GPM/04/23 **Minutes**  
**Relevant Legislation: Local Government Act 1972, sch 12, p 41**  
Minutes of the meeting held on 15 March 2023 were approved at Full Council Thursday 6 April 2023.  
Agree any action.
- 4.GPM/04/23 **Public Participation**  
**Relevant Legislation: Local Government Act, s100**  
The meeting will be adjourned for this item to take place and will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the Chair.

- 5.GPM/04/23      **Planning – <https://pa.midkent.gov.uk/>**  
**Relevant Legislation: Town and Planning Act 1990**  
To receive urgent updates on planning matters
- I. 23/501174/FULL Land North of Horsham Lane Upchurch  
Demolition of existing outbuildings and erection of new building for use as a flower school in association with the existing flower business, together with associated access, parking and landscaping (resubmission of 22/502282/FULL).
  - II. 23/500738/SUB Ebenezer Chapel, Halstow Lane Upchurch  
Submission of Details pursuant to conditions 2 (Energy Efficiency Scheme), 3 (Water Consumption Rate Scheme), 4 (Contaminated Land Assessment), 9 (Construction Management Plan), 13 (Hard and Soft Landscaping Schemes) and 17 (Rooflighting Specification Details) of Application 21/501979/FULL.
  - III. 23/501248/FULL 35 Woodruff Close Upchurch  
Loft conversion with two rear and one front pitched roof dormers. Erection of a single storey rear extension and a front porch including changes to fenestration.
  - IV. 23/501346/FULL 107 Oak Lane Upchurch  
Loft conversion with new gable roof including 7 no. rooflights. Alterations to existing fenestration, internal alterations and rendering external walls.
- 6.GPM/04/23      **Upchurch Parish Council Reporting – Agree any actions**
- I. Paddock and Recreational Ground – to receive update
    - (a) To receive update on new play equipment
    - (b) Grant update
  - II. Burial Ground & Churchyard – to receive update
    - (a) Transfer of Churchyard responsibility to the borough – to receive update
  - III. Highways & Street Lighting – to receive update
    - (a) EDF - to receive update
  - IV. Footpaths – to receive update
    - (a) Any issues to update
  - V. Environment – to receive update
    - (a) Village clock update
    - (b) Any other update
  - VI. Allotments – to receive update
    - (a) New Tenancy agreements – to receive update
- 7.GPM/04/23      **Items to be considered for inclusion on the next General Purpose and Planning Committee agenda**  
To receive any additions, for noting only, no discussion at this meeting.
- 8.GPM/04/23      **Date of next meeting**  
To be confirmed

If you would like any further information on any item on the agenda, please contact the clerk  
Nina Henley [clerk@upchurchparishcouncil.gov.uk](mailto:clerk@upchurchparishcouncil.gov.uk)