

**The Minutes of the Meeting of the General Purposes Committee of
Upchurch Parish Council held in the Committee Room at Upchurch
Village Hall on Wednesday 1st May 2019**

Present: Cllr John Arnold, Cllr Pam Denny and Cllr Janet Marshall;
and Mrs Wendy Licence (Clerk)

1. Apologies for absence

In the absence of the Chairman, Cllr Arnold chaired the meeting.

Apologies had been received from Cllr Tyrone Ripley, Cllr Peter Masson and Cllr Gary Rosewell.

2. Declarations of Interests

None were declared

Public Time

No members of the public were present.

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3. Paddock and Recreation Ground

i. To receive an update

Cllr Denny reported that she had met with the agent from Savills to inspect the Recreation Ground and allotments. The arrangements for parking was explained to the agent who requested a copy of the agreement.

ACTION: Clerk to send copy of the agreement to Savills.

Cllr Denny said the issue of neighbour encroachment was discussed, the agent said that if a licence is issued it can be stopped. The Parish Council is against this as dogs could be let out on the playing field unsupervised and could foul the field. The agent asked to be informed if new gates are installed in fences.

ACTION: Cllr Denny to monitor.

Cllr Denny said she explained that the Parish Council had installed posts to maintain a high standard of security.

Cllr Arnold reported the old litter bin in the Paddock has been removed by Swale Borough Council.

ii. To consider request from Nursery Days to park at the Recreation Ground car park.

Cllr Denny said parent have complained the to nursery about the lack of parking, the Village Hall had been approached but declined the request as the car park is needed for hirers of the hall. If permitted the nursery would have to pay for permits.

Cllr Arnold said the car park is also used by patients for the surgery and people would be unable to park there when they had appointments. The Parish Council had allowed parking for residents without a drive. Nursery days is a commercial operation. If this is permitted other businesses may want to use to car park for staff.

Councillors **AGREED UNANIMOUSLY** to decline the request.

iii. To consider quotations for fencing

Cllr Arnold said Cllr Ripley is obtaining quotations for the fence.

iv. To consider quotations for signage at Paddock

Councillors considered three quotations and **AGREED UNANIMOUSLY** to accept the quotation from Spyder Creative.

ACTION: Clerk to ascertain the wording used by the Woodland Trust.

4. Allotments

There was no report.

5. Burial Ground and Churchyard

Cllr Arnold said the rose beds have been removed and the end bed has been made into a memorial garden. A resident has asked that consideration be given for the creation of new rose tree plots in addition to the memorial garden.

Councillors considered the proposal and expressed concern about the ongoing financial burden. Councillors **AGREED UNANIMOUSLY** not to progress the matter.

Cllr Marshall reported that she is making good progress with the new summary of the Burial Ground.

6. Highways and Street lighting

i. To receive an update

Cllr Arnold reported that three tenders have been received and will be reviewed by the working group.

Cllr Arnold asked for an update on the installation of the roundels.

The Clerk said she has received an invoice.

ACTION: Clerk to send the invoice to Cllr Arnold.

ii. To consider quotations for no parking on verge signage

Cllr Arnold said Swale Borough Council has been asked if signs, the same as in Oak Lane, can be put in Chaffes Lane side of Recreation Ground

7. Footpaths

Cllr Denny reported that footpath ZR10 is totally blocked due to garden encroachment and bags of rubbish left on the path.

ACTION: Clerk to report to Kent PROW.

8. Environment

Cllr Arnold said the new planters will be installed by the beginning of June.

Cllr Arnold said the roundels have not been installed yet.

ACTION: Clerk to send Cllr Arnold the invoice.

Cllr Denny asked if the Tikspac dispensers have arrived.

The Clerk said they were due to be sent to Cllr Ripley.

ACTION: Clerk to ascertain if they have been delivered.

9. Church Clock

No report was available.

10. Any other matter arising

No other matters were raised.

11. Date of next meeting: Wednesday 29th May 2019 at 7.30pm

There being no further business, the meeting closed at 9.05pm