



UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted Maidstone, Kent, ME14 4HT

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that the **Parish Council Meeting** will be held in **Upchurch Village Hall** on **Thursday 9th June 2022 at 7.30pm** when it is proposed to transact the following business:

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes of the meeting on 5th May 2022

To consider the minutes of the meeting and if in order sign as a true record

Public Time – This is a concessionary short session and will be limited to thirty minutes.

4. Correspondence

5. Planning

i) To receive the minutes of the Meeting held on 18th May 2022 and receive an update on planning matters

ii) Ref: 21/503319/FULL

Address: Halstow Grove Halstow Lane Upchurch Kent ME9 7AB

Proposal: Retrospective application for stationing of 1 no. mobile home, 1 no. caravan, erection of a utility block, 2 no. parking bays, drive way and 1 no. septic tank.

6. General Purposes Committee

To receive the minutes of the Meeting held on 18th May 2022 and receive an update

7. Allotments

To receive an update

8. Finance

i) To receive finance report

ii) Cheques for approval and signature

iii) Annual Governance Statement- To agree the statement

iv) Annual Return for Year End 31 March 2022- To receive and to consider the adoption of end of year return

v) Internal Auditor's report

9. Paddock and Recreation Ground

To receive an update

10. Burial Ground and Churchyard

To receive an update

11. Highways and Street Lighting

To receive an update

12. Footpaths

To receive an update

13. Environment

- i) To receive an update
- ii) To consider quotations for litter bin
- iii) To consider quotation to refurbish and re-site the notice board

14. Reports from representatives

- i) Village Hall Representative
- ii) KALC
- iii) Police Liaison Officer

15. Matters arising - not already covered in this meeting

16. Date of next meeting Thursday 7th July 2022 at 7.30pm

W Licence

Wendy Licence (Mrs)
Clerk to the Parish Council
Dated this 4th day of June 2022

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.