

# UPCHURCH PARISH COUNCIL

To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that a meeting of **Upchurch Parish Council** will be held in **Upchurch Village Hall** on **Thursday 6<sup>th</sup> January 2022 at 7.30pm** when it is proposed to transact the following business:

## **1. Councillor Vacancy**

## **2. Apologies for absence**

To receive and accept apologies for absence.

## **3. Declarations of interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

## **4. Minutes of the meeting on 2<sup>nd</sup> December 2021**

To consider the minutes of the meeting and if in order sign as a true record

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**Public Time** – This is a concessionary short session and will be limited to thirty minutes.

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## **5. Correspondence**

## **6. Planning**

i. Ref: 21/506248/FULL

Address: Court Lodge Breach Lane Upchurch Sittingbourne Kent ME9 7PH

Proposal: Retrospective change of use from residential property to mixed use as a residential dwelling and dog breeding business.

ii. Ref: 21/506082/FULL

Address: 2 Marstan Close Upchurch Sittingbourne Kent ME9 7BJ

Proposal: Erection of a single storey side and rear wrap around extension with flat roof to rear and pitch roof to side.

iii. Ref: 21/505502/FULL

Address: 15 Horsham Lane Upchurch Sittingbourne Kent ME9 7AN

Proposal: Demolition of rear conservatory. Erection of part single, part two storey side and rear extension. Creation of first floor including alterations to roof, insertion of front and rear dormers and front rooflights. Alteration to front garden, boundary wall and access.

iv. Ref: 21/506357/FULL

Address: 116 Oak Lane Upchurch Kent ME9 7AY

Proposal: Proposed 1 year temporary permission for 2no. detached garages for use as residential accommodation during then construction of 2no. new dwellings, previously approved under application 20/505179/FULL.

v. To receive an update on planning matters

## **7. Allotments**

To receive an update

## **8. Finance**

i. To receive finance report

ii. Payments for approval and signature

iii. To agree budget and Precept for 2022-23

**9. Paddock and Recreation Ground**

i. To receive an update

**10. Burial Ground and Churchyard**

To receive an update

**11. Highways and Street Lighting**

To receive an update

**12. Footpaths**

To receive an update

**13. Environment**

i. To receive an update

ii. To consider quotations for tree survey

**14. Defibrillator**

i. To receive an update

ii. To consider quotations for defibrillator and installation at the surgery

**15. The Queen's Platinum Jubilee Celebrations 2022**

**16. Reports from representatives**

i) Village Hall Representative

ii) KALC

iii) Police Liaison Officer

**17. Matters arising** - not already covered in this meeting

**18. Date of next meeting- Thursday 3<sup>rd</sup> February 2022 at 7.30pm at Upchurch Village Hall**

*W Licence*

Wendy Licence (Mrs)

Clerk to the Parish Council

Dated this 23<sup>rd</sup> day of December 2021

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

**To help keep loved ones safe, please DO NOT attend the meeting if you have had any known contact with COVID-19 in the previous 14 days or have experienced symptoms. Questions and comments can be sent to the Clerk to be raised at the meeting.**

**It would be helpful if residents could inform the Clerk if they wish to attend to allow the appropriate measures to be taken to comply with social distancing guidelines.**