



**MINUTES OF UPCHURCH GENERAL PURPOSE AND
PLANNING COMMITTEE HELD ON WEDNESDAY 18 OCTOBER
2023 AT 19:30PM IN UPCHURCH VILLAGE HALL**

Present: Cllr G Rosewell (Chair), Cllr J Bodycomb, Cllr G Lewin, Cllr T Ripley, Cllr P Denny, Cllr H Boakes

Officer: Clerk, Nina Henley

External Attendees: None

Apologies: Cllr E Bernsten

External Apologies: None

28-GPM/10/23 To receive apologies for absence
Cllr Bernsten (Unavailable)

29-GPM/10/23 To receive declarations of interests and lobbying
None

30-GPM/10/23 Minutes
Minutes of the GPC & Planning Committee held 20 September were proposed for approval by Cllr Lewin seconded by Cllr Bodycomb.
Unanimous.

31-GPM/10/23 Public Participation
There were no members of the public present.

32-GPM/10/23 Planning

- I. 23/504351/FULL 5 Woods Edge Rainham. Conversion and enclosure of car port into habitable space with insertion of windows and doors.
Upchurch Parish Council would be concerned if this application constituted a loss of parking in the vicinity.
- II. 23/504531/FULL Medway Suzuki London Road. Erection of single storey aluminium framed workshop to the rear of the site.
Upchurch Parish Council has no objections.
- III. Cllr Rosewell gave verbal report on the enforcement of planning 116 Oak Lane.
There is no answer yet as to the instigation of road works associated with the application. Enforcement officers are reviewing the application. Cllr Rosewell gave report from the meeting at Newington Village Hall 17 October 2023 with members of SBC Planning team.

33-GPM/10/23 Upchurch Parish Council Reporting

- I. Paddock and Recreational Ground
 - (a) Review of maintenance contract.
It was reported that UPC has received 3 quotes for the maintenance contract for 2024. After a discussion it was resolved for to propose quote 2 to be forwarded to Full Council meeting in November to be agreed. It was felt quote 2 offered the best value for money for

the work. It was agreed to present to full council a proposal for additional work to be carried out before the new contract start in March.

Proposed by Cllr Rosewell seconded by Cllr Boakes.

Unanimous.

(b) Cllr Denny reported a tree branch had come down in the Paddock and debris moved.

II. Burial Ground & Churchyard

(a) Update on risk assessment. It was reported that the Clerk is booked onto the Management of Memorials on-site training course 10 November 2023. Clerk to liaise with Church on completion of course. It was reported that there was currently scaffolding around the church. Cllr Boakes to review the Churchyard when the scaffolding comes down. Noted.

III. Highways & Street Lighting

(a) Update on Public Consultation. Clerk reported so far 11 comments received and noted. Further update will be provided at full council meeting 2 November 2023.

(b) Road Closures and diversions. It was reported that residents are concerned with emergency road closures and diversion routes. Cllr Lewin advised that KCC road closures are outside the remit of the Parish Council and advised residents to contact KCC Highways with complaints for reference contact number for KCC Highways 03000 41 81 81. Noted.

(c) It was reported that a streetlight was not working at the junction of The Street and The Poles. This will be reported to Cllr Berntsen to investigate. Noted.

(d) It was reported a number of road signs need replacing. Clerk to report to SBC. Jubilee Fields, Bishops Lane, Chaffes Lane, Wallbridge Lane. Noted.

IV. Footpaths

(a) Cllr Denny reported a fence possibly blocking pathway. Cllr Denny to update the Clerk and Clerk to report to PROW. Noted.

V. Environment

(a) It was reported that the cascade planter needs collecting and the weeds cleared underneath. Clerk to action. Noted. Cllr Rosewell to action taking down the planters in the Recreation Ground. Noted.

VI. Allotments

(a) Cllr Bodycomb to do a review of allotments accounts and proposal for rents 2024. To be considered for January 2024. Clerk to review tenancy agreement suggested rolling contract with schedule to be reviewed yearly. Update for meeting January 2024.

34-GPM/10/23

Remembrance Day

Poppy Working Party date agreed 29 October. Cllr Lewin reported wreath delivered. Noted.

35-GPM/10/23

D-Day80 Celebrations

Update on event to be held Thursday 6 June 2024. Fish and Chip van booked for event. Scouts have agreed to provide refreshments. Clerk to confirm WI and Ice Cream van. Cllr Lewin agreed to do the public proclamation. Clerk to do risk assessment. Event to be advertised locally. Further updates at next meeting. Noted.

36-GPM/10/23

Items to be considered for inclusion on the next GP and Planning Committee agenda.

Further updates on DDay80. Christmas (Nov FC)

37-GPM/10/23

Date of next meeting

15 November 2023.

38-GPM/10/23

Close of meeting

Meeting closed 21.08pm

