



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE
FULL PARISH COUNCIL ON THURSDAY 2 MARCH 2023 AT
19:30PM IN UPCHURCH VILLAGE HALL

Members of the Public and Press are welcome to attend

Signed: *Nina Henley*
Clerk and Proper Officer
2 Alfriston Grove, West Malling,
ME194SR

Date of Issue: 22 Feb 2023

Members: Cllr T Ripley (Chairman), Cllr P Denny (V Chair), Cllr E Berntsen, Cllr H Boakes, Cllr J Bodycomb, Cllr A Horton, Cllr G Lewin, Cllr G Rosewell, Cllr N Sheppard

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chairman. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@upchurchparishcouncil.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 1. To receive apologies for absence**
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 2. To receive declarations of interests and lobbying**
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 3. Minutes**
To receive as correct and approve for signature the minutes of the meeting held on 2 February 2023.
- 4. Public Participation**
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place.
Will then resume for the remainder of the meeting.
The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the chairman.
- 5. External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison

6. Correspondence

- Email from resident regarding horse warning signs in the village
- Email from KALC regarding nomination to Kings Garden Party

7. Planning

To receive urgent updates on planning matters

- Report from Cllr Rosewell on planning developments if any.
- Item deferred from GPC regarding external lighting at 116 Oak Lane and traffic calming.

8. Upchurch Parish Council Reporting

- I. General Purpose & Planning Committee – update.
- II. Paddock and recreation ground – to receive update
 - (a) New play ground equipment
 - (b) Woodland trail – bird boxes / bat boxes
- III. Burial Ground & Churchyard – to receive update
- IV. Highways and street lighting – to receive update
 - (a) EDF Update
- V. Footpaths – to receive update
 - (a) Report KCC blocked drains on The Street
- VI. Environment – to receive update
 - (a) New Biodiversity funding any updates.
 - (b) Village clock any updates.
- VII. Village Hall – to receive update
 - (a) Communication from UVH regarding AGM and requesting nominations from UPC to UVH Committee.
- VIII. KALC – to receive update
 - (a) Community Awards scheme nomination sent to KALC
- IX. Allotments – To receive update
 - (a) Report from Clerk update on contact details
 - (b) Report from Clerk new tenancy agreement to be approved.
 - (c) Replacement fence
- X. Village Defibrillators – to receive update

9. Finance Reporting

- I. Financial review bank statements and bank reconciliation to Councillor to view and sign both.
- II. Cheques received car parking £40.00
Burial £600.00
- III. Cheques for approval:
Caretaker DK Invoice
- IV. Approved Payments:
Clerk Salary / expenses
EDF Energy £955.49
Clerks expenses £12.00
Landscape Service £3255.78 to be discussed
Business stream (water) £235.65

10. Parish Meeting

To receive any updates

11. Elections 2023

Receive any updates

12. Upchurch Spring Clean

To agree a plan for April Spring Clean event.

13. Kings Coronation

To agree a plan for events in May for Coronation weekend.

14. Clerk Updates

- I. CiLCA
For noting

15. Items to be considered for inclusion on the next Full Council agenda

To receive any additions, for noting only, no discussion at this meeting.

16. Date of next meeting

6 April 2023

If you would like any further information on any item on the agenda, please contact the clerk
Nina Henley clerk@upchurchparishcouncil.gov.uk