



UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that the **Parish Council Meeting** will be held in **Upchurch Village Hall** on **Thursday 7th July 2022 at 7.30pm** when it is proposed to transact the following business:

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes of the meeting on 9th June 2022

To consider the minutes of the meeting and if in order sign as a true record

Public Time – This is a concessionary short session and will be limited to thirty minutes.

4. Correspondence

5. Planning

i) To receive an update on planning matters

ii) Ref: 22/502002/FULL

Address: 81 Forge Lane Upchurch Sittingbourne Kent ME9 7AD

Proposal: Alteration and erection of a rear and side single storey extensions to existing outbuilding to provide 2no. lodges to be used as Bed and Breakfast.

iii) Ref: 22/502282/FULL

Address: Land North Of Horsham Lane Upchurch Kent ME9 7AP

Proposal: Demolition of existing outbuilding and erection of new building with a primary use as a flower school and additional use as a multi-purpose space for hire/the community together with associated access, parking and landscaping. |

iv) Ref: 22/502411/FULL

Address: Breach Farm Cottage Breach Lane Upchurch Sittingbourne Kent ME9 7PE

Proposal: Erection of a part two storey, part single storey rear extension. Removal of garage door and replace with window, and changes to fenestration.

6. General Purposes Committee

To receive an update

7. Allotments

To receive an update

8. Finance

i) To receive finance report

ii) Internal Auditor's report

iii) Cheques for approval and signature

9. Paddock and Recreation Ground

i) To consider quotation to cut back hedge at Paddock/ Chaffes Lane

ii) To consider quotation for play area inspection

10. Burial Ground and Churchyard

To receive an update

11. Highways and Street Lighting

To receive an update

12. Footpaths

To receive an update

13. Environment

i) To receive an update

ii) To consider quotations for litter bin

iii) To consider quotation to refurbish and re-site the notice board

14. Reports from representatives

i) Village Hall Representative

ii) KALC

iii) Police Liaison Officer

15. Matters arising - not already covered in this meeting

16. Date of next meeting Thursday 1st September 2022 at 7.30pm

W Licence

Wendy Licence (Mrs)

Clerk to the Parish Council

Dated this 1st day of July 2022

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.