
UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted, ME14 4HT

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that a meeting of the **Planning Committee** of Upchurch Parish Council will be held in the Village Hall on **Wednesday 20th October 2021** at **7.30pm** when it is proposed to transact the following business:

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of Interests

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

(i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

Public Time ~ This is a concessionary short session and will be limited to thirty minutes.

3. Minutes of the meeting on 15th September 2021

To consider the minutes of the meeting and if in order sign as a true record

4. Planning Applications

i. Ref: 21/504875/FULL (*deadline for comments 11 October- extension agreed*)

Address: The Old Dairy Gore Farm Adjacent Gore House Chaffes Lane Upchurch Kent ME9 7BE

Proposal: The conversion and change of use involving a linking structure to 3 three bedroom dwelling.

ii. Ref: 21/504908/LAWPRO

Address: Land View Poot Lane Upchurch Sittingbourne Kent ME9 7HL

Proposal: Lawful Development Certificate for a proposed single storey rear and side extensions, and conversion of existing attached garage to habitable accommodation.

iii. Ref: 21/504996/FULL (*deadline for comments 15 October- extension agreed*)

Address: 29 Woodruff Close Upchurch Kent ME8 7XQ

Proposal: Demolition of the existing conservatory and erection of a single storey rear extension, insertion of a new window to the existing house, including associated internal alterations.

5. Any other matter arising

Date of next meeting: Wednesday 17th November 2021 at 7.30pm

Wendy Licence

Clerk to Upchurch Parish Council

Dated this 14th day of October 2021

**To help keep loved ones safe, please DO NOT attend this meeting if you have had any known contact with COVID-19 in the previous 14 days or have experienced symptoms. Questions and comments can be sent to the Clerk to be raised at the meeting.
It would be helpful if residents could inform the Clerk if they wish to attend to allow the appropriate measures to be taken to comply with social distancing guidelines.**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.