



**MINUTES OF UPCHURCH GENERAL PURPOSE AND  
PLANNING COMMITTEE HELD ON WEDNESDAY 16  
NOVEMBER 2022 AT 19:30PM IN UPCHURCH VILLAGE HALL**

Present: Cllr G Rosewell (Chairman), Cllr T Ripley (V Chair), Cllr Lewin

Officer: Clerk, Nina Henley

Apologies: Cllr Boakes Cllr Denny Cllr Bernsten Cllr Bodycomb

External Apologies: None

**17. Apologies for absence**  
Cllr Boakes Cllr Denny Cllr Bernsten Cllr Bodycomb

**18. Declarations of interests and lobbying**  
There were none.

**19. Minutes**  
Minutes of the meeting held on 19 October 2022 already approved at Full Council.  
Noted

**20. Public Participation**  
There were no members of the public present

**21. Planning**  
To receive update on planning matters  
22/504560/PNEXT | Prior notification for a proposed single storey rear extension which: A) Extends by 8 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 2.78 metres from the natural ground level. C) Has a height of 2.78 metres at the eaves from the natural ground level. | Pear Tree House Otterham Quay Lane Upchurch Gillingham Kent ME8 8QW  
Application refused by Swale Borough Council 02/11/22

22/504357/FULL | Erection of a single storey side extension. | 82 Chaffes Lane Upchurch Kent ME9 7BH  
Application permitted by Swale Borough Council 04/11/22

Cllr Rosewell reported update on High Hopes is that this has been deferred to the next meeting as Swale Borough Council are requesting a business plan to be issued.

- 22. Paddock and Recreation Ground**
- I. Woodland trail Clerk reported that the order has been placed. Approx installation date is late December.
  - II. Paddock / Four Gun Field Bins  
Clerk reported that still no up date – Clerk to chase again.  
Deferred to next meeting.

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**23. Allotments**

Cllr Ripley requested a review of rent received and tenancy agreements. Clerk to report next GPC Meeting.  
Noted

**24. Burial Ground and Churchyard**

Clerk reported that new area site planning was completed.  
Burial Ground fees notice to be reviewed after Cllr Boakes and Clerk completed Burial Law Course.  
It was approved that Cllr Boakes and Clerk shall attend KALC Burial Law and Management Course 8<sup>th</sup> December 2022.

**25. Highways and Street Lighting**

Nothing to report on highways.  
Street lighting - Clerk to chase EDF for update.  
Noted

**26. Footpaths**

Nothing to report.

**27. Environment**

Nothing to report.

**28. Parking Issues**

It was agreed to review any parking issues at the rec when sporting events take place. Cllr Lewin to report if any issues reoccurred or increased.

**29. Flagpole**

To consider Upchurch Parish Council installing a flagpole, including possible locations.  
Deferred to January GPC & Planning meeting.

**30. Items to be considered for inclusion on the next GP and Planning Committee agenda**

Flagpole (min 29) KCC Mineral Plan to add to agenda Full Council December meeting.

**31. Date of next meeting**

18 January 2023  
Agreed Unanimously.

**32. Meeting closed 8.15pm**

