

# UPCHURCH PARISH COUNCIL

To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that a meeting of **Upchurch Parish Council** will be held in **Upchurch Scout Hut** on **Thursday 2<sup>nd</sup> December 2021 at 7.30pm** when it is proposed to transact the following business:

## **1. Apologies for absence**

To receive and accept apologies for absence.

## **2. Declarations of interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

## **3. Minutes of the meeting on 4<sup>th</sup> November 2021**

To consider the minutes of the meeting and if in order sign as a true record

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**Public Time** – This is a concessionary short session and will be limited to thirty minutes.

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## **4. Correspondence**

- i. Proposed removal of Swale lighting grant
- ii. Jubilee Afternoon Tea
- iii. KALC Community Award

## **5. Planning**

To receive the minutes of the Meeting held on 17<sup>th</sup> November 2021 and receive an update on planning matters

## **6. General Purposes Committee**

To receive the minutes of the Meeting held on 17<sup>th</sup> November 2021 and receive an update

## **7. Allotments**

- i. To receive an update
- ii. To consider hard standing for entrance to allotments

## **8. Finance**

- i. To receive finance report
- ii. Payments for approval and signature
- iii. To consider request from Holywell School for a grant to purchase Jubilee medals for pupils, staff and Governors.
- iv. Review of Financial Regulations

## **9. Paddock and Recreation Ground**

- i. To receive an update

## **10. Burial Ground and Churchyard**

To receive an update

## **11. Highways and Street Lighting**

- i. To receive an update
- ii. Chaffes Lane bollards

## **12. Footpaths**

To receive an update

**13. Environment**

To receive an update

**14. Defibrillator**

To receive an update

**15. Village Christmas Arrangements**

**16. The Queen's Platinum Jubilee Celebrations 2022**

**17. Reports from representatives**

i) Village Hall Representative

ii) KALC

iii) Police Liaison Officer

**18. Matters arising** - not already covered in this meeting

**19. Date of next meeting- Thursday 6<sup>th</sup> January 2021 at 7.30pm at Upchurch Village Hall**

*W Licence*

Wendy Licence (Mrs)

Clerk to the Parish Council

Dated this 26<sup>th</sup> day of November 2021

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

**To help keep loved ones safe, please DO NOT attend the meeting if you have had any known contact with COVID-19 in the previous 14 days or have experienced symptoms. Questions and comments can be sent to the Clerk to be raised at the meeting.**

**It would be helpful if residents could inform the Clerk if they wish to attend to allow the appropriate measures to be taken to comply with social distancing guidelines.**