



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE
FULL PARISH COUNCIL ON THURSDAY 1 FEBRUARY 2024
AT 19:30PM IN UPCHURCH VILLAGE HALL

Members of the Public and Press are welcome to attend

Signed: Nina Henley
Clerk and Proper Officer
2 Alfriston Grove, West Malling,
ME194SR

Date of Issue: 26 Jan 2023

Members: Cllr T Ripley (Chair), Cllr P Denny (V Chair), Cllr E Berntsen, Cllr H Boakes,
Cllr J Bodycomb, Cllr A Horton, Cllr G Lewin, Cllr G Rosewell, Cllr N Sheppard

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@upchurchparishcouncil.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 149.FCA/02/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 150.FCA/02/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 151.FCA/02/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 4 January 2024.
- 152.FCA/02/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the Chair.
- 153.FCA/02/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison.
- 154.FCA/02/24 **Correspondence**

- I. Email correspondence from various residents regarding highways (Agenda item 156 FCA/02/24 IV a) . Circulated.
- II. Email correspondence resident regarding parking in Forge Lane. Circulated.
- III. Email correspondence Swale Borough Council regarding Joint Transport Board meeting 04.03.24. Circulated
- IV. Email correspondence Swale Borough Council Precept request received. Circulated.
- V. Email correspondence from Prime regarding maintenance contract (Agenda item 156 FCA/02/24 IV b). Circulated.
- VI. Email correspondence KCC regarding Winter Energy Support Scheme. Circulated.
- VII. Communication received from developers 116 Oak Lane (Agenda item 156 FCA/02/24 IV d)

155.FCA/02/24 **Planning – <https://pa.midkent.gov.uk/>**
Relevant Legislation: Town and Planning Act 1990
 To receive urgent updates on planning matters
 I. Report from Cllr Rosewell open discussion about future planning for the village.

156.FCA/02/24 **Upchurch Parish Council Reporting – Agree any actions**
 I. General Purpose & Planning Committee – to receive update
 (a) To agree next meeting Wednesday 21 February 2024
 II. Paddock and Recreational Ground – to receive update.
 (a) Update on repairs to access road
 (b) Update on tree work in Paddock
 III. Burial Ground & Churchyard – to receive update.
 (a) Update on Bank works.
 IV. Highways & Street Lighting – to receive update.
 (a) Residents ideas for highways report circulated.
 (b) Email from Prime regarding Maintenance Contract – deferred from GPC
 (c) Breach Lane damaged street sign reported to SBC.
 (d) Communication received developer 116 Oak Lane.
 V. Footpaths – to receive update.
 VI. Environment – to receive update.
 VII. Allotments – to receive update.
 (a) Repairs to fence, update on work
 VIII. Village Defibrillators – any updates.

157.FCA/02/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
 I. Financial review bank statements and bank reconciliation -Councillor to view and sign.
 II. Cheques / Payments received.
 III. Cheques for approval: Litter picker
 IV. Payments for approval.

158.FCA/02/24 **D-Day Anniversary**
 Any updates.

159.FCA/02/24 **Items to be considered for inclusion on the next Full Council agenda**
 To receive any additions, for noting only, no discussion at this meeting.

160.FCA/02/24 **Date of next meeting**
 Thursday 7 March 2024

161.FCA/02/24 **To agree the public's exclusion from the confidential part of the meeting.**
 That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw.
KALC Community Awards
 I. To discuss nominations received.

162.FCA/02/24 **Close of Meeting**
 If you would like any further information on any item on the agenda, please contact the clerk clerk@upchurchparishcouncil.gov.uk