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## UPCHURCH PARISH COUNCIL

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Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted Maidstone, Kent, ME14 4HT

Tel: 01622 739324 e-mail: clerkupc@outlook.com

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that the next **Meeting of Upchurch Parish Council** will be held virtually on **Thursday 1<sup>st</sup> April 2021 at 7.30pm** when it is proposed to transact the following business:

**1. Councillor Vacancy**

**2. Apologies for absence**

To receive and accept apologies for absence.

**3. Declarations of interest**

Members are invited to declare Disclosable Pecuniary Interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. (i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

**4. Minutes of the Parish Council Meeting held on 4<sup>th</sup> March 2021**

To consider the minutes of the meeting and if in order sign as a true record

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**Public Time** – This is a concessionary short session and will be limited to thirty minutes.

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**5. Correspondence**

**5. Planning**

i. To receive the minutes of the Meeting held on 17<sup>th</sup> March 2021 and receive an update on planning matters

ii. Swale Local Plan Review (Reg 19)

iii. Gladman Developments for residential development at Otterham Quay Lane, Upchurch

iv. Ref: 21/501145/FULL

Address: Bell Grove Stud Farm Halstow Lane Upchurch Sittingbourne Kent ME9 7AB

Proposal: Removal of a mobile home and erection of 1 No. detached dwellinghouse.

**6. General Purposes Committee**

To receive the minutes of the Meeting held on 17<sup>th</sup> March 2021 and receive an update

**7. Allotments**

To receive an update

**8. Finance**

i. To receive finance report

ii. To consider insurance renewal

iii. Cheques for approval and signature

**9. Paddock and Recreation Ground**

To receive an update

**10. Burial Ground and Churchyard**

To receive an update

**11. Defibrillator**

**12. Highways and Street Lighting**

- i. To receive an update
- ii. Chaffes Lane bollards

**13. Footpaths**

**14. Environment**

- i. To receive an update
- ii. To consider the quotation for village grounds maintenance
- iii. To consider quotations for floral displays and maintenance.

**15. Reports from representatives**

- i) Village Hall Representative
- ii) KALC
- iii) Police Liaison Officer

**16. Matters arising** - not already covered in this meeting

**17. Annual Parish Meeting**

**18. Date of next meeting: 6<sup>th</sup> April 2021**

*W Licence*

Wendy Licence (Mrs)  
Clerk to the Parish Council  
Dated this 26<sup>th</sup> day of March 2021

**The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020 now gives Local Councils the power to meet remotely during this current crisis and Upchurch Parish Council will be holding meetings remotely**

**Please contact the Clerk for login details to this meeting.**

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.