



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE
FULL PARISH COUNCIL ON THURSDAY 5 JANUARY 2023 AT
19:30PM IN UPCHURCH VILLAGE HALL

Members of the Public and Press are welcome to attend

Signed: *Nina Henley*
Clerk and Proper Officer
2 Alfriston Grove, West Malling,
ME194SR

Date of Issue: 28 Dec 2022

Members: Cllr T Ripley (Chairman), Cllr P Denny (V Chair), Cllr E Berntsen, Cllr H Boakes, Cllr J Bodycomb, Cllr A Horton, Cllr G Lewin, Cllr G Rosewell, Cllr N Sheppard

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chairman. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@upchurchparishcouncil.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 1. To receive apologies for absence**
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 2. To receive declarations of interests and lobbying**
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 3. Minutes**
To receive as correct and approve for signature the minutes of the meeting held on 8 Dec 2022
- 4. Public Participation**
In accordance with LGA 1972 S100, the meeting will be adjourned for item 5 to take place.
Will then resume for the remainder of the meeting.
The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the chairman.
- 5. External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison
- 6. Correspondence**

20/12/22 Correspondence from resident regarding water supply see allotments

7. Planning

To receive urgent updates on planning matters

- 22/505711/FULL | Change of use of barn to holiday accommodation (resubmission of application 19/504504/FULL). | Greylag Farm Pool Lane Upchurch Kent ME9 7HH
- 22/505814/FULL | Demolition of existing conservatory and erection of single storey lean to extension including a first floor pitched roof dormer extension | 1 Breach Cottages Breach Lane Upchurch Kent ME9 7PE

8. Upchurch Parish Council Reporting

- I. General Purpose & Planning Committee – update
- II. Paddock and recreation ground – to receive update
 - (a) Woodland trail project
- III. Burial Ground & Churchyard – to receive update
- IV. Highways and street lighting – to receive update
 - (a) EDF Update
- V. Footpaths – to receive update
- VI. Environment – to receive update
- VII. Village Hall – to receive update
 - (a) Christmas book Santa 2023
- VIII. KALC – to receive update
 - (a) Community Awards scheme
- IX. Allotments – To receive update
 - (a) Water isolation issue, reported to Southern Water update
- X. Village Defibrillators – to receive update

9. Finance Reporting

- I. Financial review
- II. Cheques received none
- III. Cheques for approval:
Caretaker DK Invoice
- IV. Approved Payments:
Clerk Salary / expenses
Payment to W. Licence
EDF Energy £907.52
Playdale £2669.65

10. Precept Working Group

Receive recommendations from the working group to approve for presenting to the borough

11. Clerk Updates

- I. Barclays bank
For noting

12. Items to be considered for inclusion on the next Full Council agenda

To receive any additions, for noting only, no discussion at this meeting.

13. Staff Matters

NJC Local Gov pay scales increase back pay to the ex clerk
Agree any action
Village caretaker adverts being progressed locally
For noting

14. Date of next meeting

2 February 2023

If you would like any further information on any item on the agenda, please contact the clerk
Nina Henley clerk@upchurchparishcouncil.gov.uk