



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE
UPCHURCH GENERAL PURPOSE AND PLANNING COMMITTEE
ON **WEDNESDAY 16 NOVEMBER 2022** AT 19:30PM IN
UPCHURCH VILLAGE HALL

Members of the Public and Press are welcome to attend

Signed: *Nina Henley* Date of Issue: 10 Nov 2022
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME194SR

Members: Cllr G Rosewell (Chairman), Cllr T Ripley (Vice), Cllr P Denny, Cllr E Berntsen, Cllr H Boakes, Cllr J Bodycomb, Cllr G Lewin,

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chairman. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@upchurchparishcouncil.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 1. To receive apologies for absence**
Members not in attendance must tender their apologies and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 2. To receive declarations of interests and lobbying**
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 3. Minutes**
To receive as correct and approve for signature the minutes of the meeting held on 19 October 2022
Minutes already approved at Full Council
- 4. Public Participation**
In accordance with LGA 1972 S100, the meeting will be adjourned for item 4 to take place.
Will then resume for the remainder of the meeting.
The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the chairman.
- 5. Planning**
To receive update on planning matters
22/504560/PNEXT | Prior notification for a proposed single storey rear extension which: A) Extends by 8 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 2.78 metres from the natural ground level. C) Has a height of 2.78 metres at the eaves from the natural ground level. | Pear Tree House Otterham Quay Lane Upchurch Gillingham Kent ME8 8QW

Report from Cllr Rosewell on SBC Planning meeting

6. Paddock and Recreation Ground

- I. Update on installation of Woodland trail
Agree any actions
- II. Paddock / Four Gun Field Bins
To receive update
Agree any actions

7. Allotments

To receive update

8. Burial Ground and Churchyard

To receive update on new area site planning
To discuss Burial Ground fees notice with plot sizes and depth.
Approve Clerk and Cllr Boakes to attend KALC Burial Law and Management Course
Agree any action

9. Highways and Street Lighting

To receive update on road markings.
Agree any actions

10. Footpaths

To receive update

11. Environment

To receive update

12. Parking Issues

To discuss issues with parking at the rec when sporting events take place.

13. Flagpole

To consider Upchurch Parish Council installing a flagpole, including possible locations.

14. Items to be considered for inclusion on the next GP and Planning Committee agenda

To receive any additions, for noting only, no discussion at this meeting.

15. Date of next meeting

18 January 2023

If you would like any further information on any item on the agenda, please contact the clerk
Nina Henley clerk@upchurchparishcouncil.gov.uk