



UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that the **Annual Parish Council Meeting** will be held virtually and will be followed by the monthly meeting of the Upchurch Parish Council on **Thursday 7th May 2020 at 7.30pm** when it is proposed to transact the following business:

ANNUAL PARISH COUNCIL MEETING

1. Apologies for absence

2. Election of Chairman

To elect a Chairman and receive their declaration of acceptance of office

3. Election of Vice-Chairman

To elect a Vice-Chairman and receive their declaration of acceptance of office

4. Election of Representatives to outside bodies

- a) Village Hall Representative
- b) KALC
- c) Police Liaison Officer
- d) Highways

5. Allocation of Responsibilities – For the following:

- a) Paddock and Recreation Ground
- b) Allotments
- c) Burial Ground and Churchyard
- d) Internal Financial Controls (Internal Auditor)

6. To appoint Committees, Committee Chairmen and Vice Chairmen

- a) Planning Committee
- b) HR Committee
- c) General Purposes Committee
- d) Finance Committee

7. Confirmation of Responsible Financial Officer (RFO)

8. The General Power of Competence

To resolve that Upchurch Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, adopts the General Power of Competence until the next relevant Annual Meeting of the Parish Council.

MAY MONTHLY MEETING

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes of the meeting on 5th March 2020

To consider the minutes of the meeting and if in order sign as a true record

Public Time – This is a concessionary short session and will be limited to thirty minutes.

4. Correspondence

5. Planning

i) To receive the minutes of the Meeting held on 23rd April 2020 and receive an update on planning matters

ii) 20/501701/FULL | Minor material amendment to 16/506986/FULL (Demolition of no. 116 Oak Lane and construction of 2 no. three bedroom houses and 1 no. four bedroom with associated garages and parking.) to allow amendments to the proposed road widening and traffic calming measures. | 116 Oak Lane Upchurch Kent ME9 7AY

6. Allotments

To receive an update

7. Finance

i) Cheques for approval and signature

ii) To consider the insurance renewal

8. Paddock and Recreation Ground

i) To receive an update

ii) To consider quotation for adult fitness equipment in The Paddock

11. Burial Ground and Churchyard

To receive an update

12. Church Clock

To receive an update

13. Highways and Street Lighting

To receive an update

14. Footpaths

To receive an update

15. Environment

To receive an update

16. Church Clock

17. Reports from representatives

i) Village Hall Representative

ii) KALC

iii) Police Liaison Officer

18. Matters arising - not already covered in this meeting

19. Date of next meeting Thursday 4th June 2020 at 7.30pm

W Licence

Wendy Licence (Mrs)

Clerk to the Parish Council

Dated this 1st day of May 2020

Please contact the Clerk for login details to this meeting.

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.