



# UPCHURCH PARISH COUNCIL

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Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted Maidstone, Kent, ME14 4HT

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that that a meeting of the Upchurch Parish Council will be held in **Upchurch Scout Hut** on **Thursday 5<sup>th</sup> December 2019 at 7.30pm** when it is proposed to transact the following business:

**1. Apologies for absence**

To receive and accept apologies for absence.

**2. Declarations of interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

**3. Minutes of the meeting held on Thursday 7<sup>th</sup> November 2019**

To consider the minutes of the meeting and if in order sign as a true record

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**Public Time – This is a concessionary short session and will be limited to thirty minutes.**

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**4. Correspondence**

**5. Planning**

To receive the minutes of the Meeting held on 20<sup>th</sup> November and receive an update on planning matters

**6. General Purposes Committee**

To receive the minutes of the Meeting held on 20<sup>th</sup> November and receive an update

**7. Allotments**

i) To receive an update

ii) To consider the recommendation for allotment garden rent

**8. Paddock and Recreation Ground**

i) To receive an update

ii) To consider the recommendation for car parking fees

**9. Burial Ground and Churchyard**

To receive an update

**10. Church Clock**

**11. VE Day 75<sup>th</sup> Anniversary 8<sup>th</sup> May 2020**

**12. Highways and Street Lighting**

To consider quotations for bollards in Chaffes Lane

**13. Footpaths**

**14. Finance**

i. Cheques for approval and signature

ii. Electricity bill

iii. Budget 2010-21

iv. External Auditor's report

**15. Website Provision**

**16. Christmas Decorations**

**17. Defibrillator**

**18. Reports from representatives**

i. KALC

ii. Police Liaison Officer

**19. Matters arising** - not already covered in this meeting

**20. Date of next meeting Thursday 2<sup>nd</sup> January 2019 at 7.30pm in Upchurch Village Hall**

*Wendy Licence*

Wendy Licence (Mrs)  
Clerk to the Council

Dated this 29<sup>th</sup> day of November 2019

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.