



UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted Maidstone, Kent, ME14 4HT

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that that a meeting of the Upchurch Parish Council will be held in **Upchurch Scout Hut** on **Thursday 5th December 2019 at 7.30pm** when it is proposed to transact the following business:

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes of the meeting held on Thursday 7th November 2019

To consider the minutes of the meeting and if in order sign as a true record

Public Time – This is a concessionary short session and will be limited to thirty minutes.

4. Correspondence

5. Planning

To receive the minutes of the Meeting held on 20th November and receive an update on planning matters

6. General Purposes Committee

To receive the minutes of the Meeting held on 20th November and receive an update

7. Allotments

i) To receive an update

ii) To consider the recommendation for allotment garden rent

8. Paddock and Recreation Ground

i) To receive an update

ii) To consider the recommendation for car parking fees

9. Burial Ground and Churchyard

To receive an update

10. Church Clock

11. VE Day 75th Anniversary 8th May 2020

12. Highways and Street Lighting

To consider quotations for bollards in Chaffes Lane

13. Footpaths

14. Finance

i. Cheques for approval and signature

ii. Electricity bill

iii. Budget 2010-21

iv. External Auditor's report

15. Website Provision

16. Christmas Decorations

17. Defibrillator

18. Reports from representatives

i. KALC

ii. Police Liaison Officer

19. Matters arising - not already covered in this meeting

20. Date of next meeting Thursday 2nd January 2019 at 7.30pm in Upchurch Village Hall

Wendy Licence

Wendy Licence (Mrs)
Clerk to the Council

Dated this 29th day of November 2019

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.