

The **Minutes** of the meeting of the **General Purposes Committee** of **Upchurch Parish Council** held remotely on **14th April 2021**

Present: Cllr Tyrone Ripley (Chairman), Cllr John Arnold, Cllr Pam Denny and Cllr Gary Rosewell: and Mrs Wendy Licence (Clerk).

Cllr Ripley welcomed everyone to the meeting.

107. Apologies for absence

Apologies had been received from Cllr Gerry Lewin (at another meeting) and Cllr Janet Marshall (personal): apologies accepted.

108. Declarations of Interests

None were declared.

Public Time

No members of the public were present.

109. Paddock and Recreation Ground

i. To receive an update

Cllr Denny reported the periphery in The Paddock needs cutting back, some low trees and the vegetation needs attention. The area was not dealt with last year because of the pandemic.

ACTION: Cllr Denny and Cllr Ripley to meet the contractor.

Cllr Denny said the signs for The Paddock have not yet arrived.

ACTION: Clerk to chase.

ii. To consider quotation for barrier planters

Cllr Ripley **PROPOSED** to accept the quotation from Amethyst Horticulture for four more baskets are purchased and planted for £605.40 plus £140 maintenance; **AGREED UNANIMOUSLY.**

Cllr Ripley said the grounds maintenance tender for 2021-22 needs to be sent out.

ACTION: Clerk.

110. Allotments

Cllr Ripley reported that rent is outstanding from eight plot holders.

ACTION: Clerk to chase.

111. Burial Ground and Churchyard

i. To receive an update

Cllr Ripley reported that the contractor will start work to install the new bin area in May.

ii. To consider Burial Ground planting behind the Village Hall

Cllr Ripley informed Members that Cllr Marshall has ordered the grass seed for the area.

iii. Closed churchyard survey

Cllr Ripley said there has been no response from the Diocese.

iv. Review of Burial Ground regulations

It was **AGREED UNANIMOUSLY** wording be added to the regulations to include the memorial roses.

112. Highways and Street lighting

Cllr Arnold reported UKPN has programmed the work to connect the new lamp posts for week beginning 24 April.

Cllr Arnold informed Members that the Highways Steward has marked the potholes in the village and the bollard has been put back at the end of Oak Lane.

Cllr Ripley asked for an update on the tenders for bollards at Chaffes Lane.

The Clerk reported that four contractors have been approached. Alan Blackburn, KCC Highways Swale District Manager, has asked if the Council has a Parish Highways Improvement Plan. Both Alan Blackburn and Sarah-Jane Ellcock, KCC Highways Schemes Project Manager Swale, have been asked if there is any funding available.

Cllr Arnold said it needs to be ascertained if the Council's insurance will cover the bollards.

ACTION: Clerk to check with insurance company.

113. Footpaths

There was nothing to report.

114. Environment

Cllr Ripley said the new litter bin in Oak Lane is being installed this week.

Cllr Denny said the Clerk had contacted KCCllr Whiting about Biffa clearing Chaffes Lane to ensure the path is cleared as well. This will hopefully be resolved.

115. Any other matter arising

No other matters were raised.

Date of next meeting: Wednesday 14th July 2021 at 7.30pm

There being no further business, the meeting closed at 8.15pm

Signed as a true record of the meeting:

Chairman

Date: