



UPCHURCH PARISH COUNCIL

Clerk to the Council:

Mrs W Licence

14 Trapfield Close, Bearsted Maidstone, Kent, ME14 4HT

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To All Members of the Council, Press and Public

Members are hereby summoned and notice is given that the next **Meeting of Upchurch Parish Council** will be held virtually on **Thursday 4th February 2021 at 7.30pm** when it is proposed to transact the following business:

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of interest

Members are invited to declare Disclosable Pecuniary Interests and other interests in items on the agenda as required by the Upchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.

(i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

3. Minutes of the Parish Council Meeting held on 14th January 2021

To consider the minutes of the meeting and if in order sign as a true record

Public Time – This is a concessionary short session and will be limited to thirty minutes.

4. Correspondence

5. Planning

i. To receive the minutes of the Meeting held on 20th January 2021 and receive an update on planning matters

ii. Ref: 21/500004/FULL

Address: 15 Horsham Lane Upchurch Sittingbourne Kent ME9 7AN

Proposal: Demolition of existing conservatory. Erection of a front, side and rear extension together with a new first floor and roof. Alterations to the existing front boundary wall and driveway and the erection of a detached double garage.

6. General Purposes Committee

To receive the minutes of the Meeting held on 20th January 2021 and receive an update

7. Allotments

To receive an update

8. Finance

i. To receive finance report

ii. Cheques for approval and signature

9. Paddock and Recreation Ground

To receive an update

10. Burial Ground and Churchyard

To receive an update

11. Defibrillator

12. Highways and Street Lighting

i. To receive an update

ii. Chaffes Lane bollards

13. Footpaths

14. Environment

To receive an update

15. Reports from representatives

i) Village Hall Representative

ii) KALC

iii) Police Liaison Officer

16. Matters arising - not already covered in this meeting

17. Upchurch Awards

i. KALC Community Award

ii. Upchurch Parish Council Young Person Award

Pursuant to the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. Date of next meeting: 4th March 2021

W Licence

Wendy Licence (Mrs)

Clerk to the Parish Council

Dated this 29th day of January 2021

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020 now gives Local Councils the power to meet remotely during this current crisis and Newington Parish Council will be holding meetings remotely

Please contact the Clerk for login details to this meeting.

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.